



## Teaching Assistant Volunteer

### Responsibilities:

- Assist teacher with classroom set-up and clean-up.
- Greet and welcome children and parents as they arrive and say goodbye as they leave.
- Help children become oriented to classroom and activities.
- Establish relationship with children.
- Facilitate activities and foster children's engagement.
- Follow emergency protocol.
- Alert teacher of any issues or concerns.

### Qualifications:

- Prior experience working with children in a classroom/child care environment.
- Excellent communication and organizational skills.
- Professional and patient.
- Knowledge of art materials and general care of studio space.
- A willingness and ability to learn new skills.
- Love and appreciation of art!

To apply for a volunteer position, please send resume and letter of interest to [office@brooklineartscenter.com](mailto:office@brooklineartscenter.com). Please include the title of the volunteer position you are applying for in the subject.